

ALLISONVILLE PTO GRANT APPLICATION

Allisonville PTO sets aside funds every year to support our teachers in providing enriching learning experiences for students. This may manifest itself as a special project in the classroom or for a teacher to participate in professional development that will benefit the students. As you make your request, please feel free to attach copies of any supporting information that would be pertinent to this request. **All applications must be approved and signed by the Principal prior to submitting to the PTO.** Please complete this form and submit with supporting documents to the PTO mailbox at the front office or via email to avptotreasurer@gmail.com.

Grant requestor will be notified of approval and given more details on submitting receipts for reimbursement. Please refrain from purchasing anything until the grant has been approved by the PTO Executive Board. The PTO Executive Board meets on the second Wednesday of the month at 5:30 p.m. during the 2021-2022 school year; please feel free to reach out to teacher representatives on the board if you have additional questions.

Name: _____ Date: _____

Description: _____

Purpose (target and size of group, benefits, longevity): _____

Alternative Resources being pursued (donorschoose.org, Advancement Center, etc): _____

Amount Requested: _____ Amount approved: _____

Principal Approval & Date: _____
PTO Approval & Date: _____

FOR AVPTO TREASURER:

Check # _____ Date issued _____ Date sent _____